



2020 National Reading Recovery & K-6 Literacy Conference

Cancellation Policy

Cancellation, Transfers and Refunds

You will be asked to read, agree to, and sign-off on the policy below as you are registering for the Conference.

If you must cancel your registration, you can transfer it to another person by notifying the Conference Office by email at conferenceinfo@readingrecovery.org or fax 614-310-7342 by January 31, 2020.

Refunds will be given if written notice is postmarked by Dec. 15, 2019. No phone calls will be accepted. **Refunds will not be given after Dec. 15, 2019.**

There will be a \$50 administrative fee charged for all refunds. Please note that submission of this registration is a commitment to pay if the Conference is held, **regardless of weather conditions.**

No-shows will be invoiced directly and subject to collections for the full amount. Unpaid registrations (including no-shows) will necessitate barring registration from future Reading Recovery conferences, academies, and institutes sponsored by RRCNA. **Refunds will not be given after Dec. 15, 2019.**